

TRUTH



CHARITY

STELLA MARIS COLLEGE

(AUTONOMOUS), CHENNAI – TAMIL NADU

Re-accredited by NAAC with 'A' Grade with a CGPA of 3.68 on a four point scale



HOSTEL PROSPECTUS
2017 – 2018

Rules for Resident Students

Stella Maris College Hostel is run on the Christian principles of love, discipline, honor and service. The rules and regulations are planned to help young women to become **mature** and **responsible citizens**, able to use freedom wisely and at the same time practice **self- discipline**.

Management of the Hostel

1. The Hostel is under the direct control of the Principal and the immediate management of the Warden.
2. Admission to the Hostel for each year will depend on the decision of the management.
3. Any student wishing to leave the hostel during the year must produce an official letter from her parents.

Hostel fees for the term during which she leaves will not be refunded.

4. The management reserves the right to terminate the period of residence for reasons of a serious nature.
5. Rooms allotted are liable to be changed at any time at the discretion of the Warden.
6. The following fees must be paid on admission to the Hostel.

Application fee	Rs 300 /-
Caution deposit	Rs 5,000 /-
Admission fee	Rs 500 /-

Hostel fees per month

(Hostel fees and mess fees must be paid in **two instalments**)

N.N Hostel

Single room	Rs 1,250 /-
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OL & SJ Hostel

Single room	Rs 1,200 /-
Combined room	Rs 700 /-

KLEMENS Hostel

Type I	Rs 2,000 /-
Type II	Rs 1,500 /-
Type III	Rs 1,000 /-

Electricity & Water	Rs 800 /-
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Hostel Amenities	Rs 500 /-
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Hostel Service charges	Rs 500 /-
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The above fees should be paid only online. When the applicant fails to pay the hostel charges on the appointed day before the reopening, she forfeits her admission automatically.

- No reduction** will be made in the residential charges for any absence.
- Students are expected to bring their own requirements for their room.

Mess

1. The hostel provides both vegetarian and non-vegetarian meals. The Mess fee is Rs. 2,300/- per month.
2. Milk and eggs will be served at extra cost.
3. Reduction will not be made in the mess charges for any short absence. The dining room will remain closed outside meal timings.

Discipline

1. Any student who is unable to attend class due to ill health or for any other reason must **obtain written permission** from the Warden.
2. Visitors are not allowed to enter the hostel except with the permission of the Warden. Day scholars are not allowed into the hostel.
3. Visitors who wish to meet their wards should write their names in the register maintained for them at the entrance.
4. Students must **return** to the Hostel on the **appointed day** after the term holidays.
5. Damage done to any Hostel property or articles shall be paid for, by the student.
6. Students are advised not to keep large amounts of money or valuables in their rooms and should keep their belongings secure. The Warden **will**

not be responsible for any loss incurred by the students.

7. Students are strictly forbidden to take lifts from strangers, even when in a group.
8. Students are required to follow the College dress code on campus from 7.00 a.m. to 8:00 p.m.
9. Students are allowed to have a mobile phone and Lap-top.

Any other electronic gadget is strictly prohibited.

Dress Code:

Students are permitted to wear

Salwar Kameez

Full length jeans with kurtas

Sari

* Sleeveless is not permitted

Anti-Ragging

In accordance with UGC norms, ragging in any form is strictly forbidden. Any student found guilty of ragging in the Hostel will face cancellation of admission / suspension from the College / Hostel, and a fine of Rs. 25,000/-. For help, in case you are ragged, kindly contact any one of the following numbers: 9445150790 / 9444440411.

General Outings

Saturday: 12 noon to 6 p.m.

Sunday: 11 a.m. to 6 p.m.

Special gate passes should be obtained for N.S.S, field work, project work and other urgent business with the bank, passport office, etc. Late passes will be issued only for very special reasons. Each student must personally sign in the register maintained for this purpose before leaving the Hostel and immediately on return.

Violation of this rule will entail forfeiture of this privilege.

Students may take a weekend once a month, authorized by the parent and with the approval of the Warden.

Visiting hours for parents and guardians:

12 noon to 6 p.m. on Saturdays.

11 a.m. to 6 p.m. on Sundays.

Outside these hours, students will not be allowed to meet visitors except under exceptional circumstances, with the permission of the Warden.

ENJOY YOUR STAY IN THE HOSTEL

